

Consent to Use Electronic Communications

Body Donation Program at the anatomy Department, Canadian Memorial Chiropractic College use reasonable means to safeguard personal and health information sent and received using electronic communications. However, we cannot guarantee the security and confidentiality of electronic communications because of the following:

- Despite reasonable efforts, it is not possible to completely secure and encrypt information that is transmitted outside of our organization, or secure/encrypt health care networks.
- Emails, text messages, and instant messages can more easily be misdirected and received by unintended or unknown recipients.
- Emails, text messages, and instant messages can be easier to falsify than handwritten or signed hard copies. It is not feasible to verify the true identity of the sender or to ensure that only the intended recipient can read the message.
- Employers and online services may have a legal right to inspect and keep communications that pass through their systems.
- Electronic communications can be forwarded, intercepted, circulated, stored, and even changed without the knowledge and/or permission of Body Donation Program Staff.
- Even though the sender or recipient may have deleted the electronic communication, back-up copies may still exist on a computer system.
- Electronic communications may be disclosed in accordance with a duty to report or a court order.
- By consenting to use electronic communications, I understand the following:
- Body Donation Program Staff will respond to electronic communications in a timely manner, but we cannot guarantee a response within a specific period of time.
- If I have not received a response within a reasonable time period, it is my responsibility to follow up to determine if my message was received.
- Electronic communication will not be used for health care emergencies or time-sensitive matters.
- I will inform Body Donation Program of any changes I wish to make to my consent for using electronic communication. These changes can be made at any time.
- Body Donation Program Staff will not forward electronic communications to third parties, including family members, without your prior written consent, except as authorized or required by law.
- I will inform Body Donation Program Staff of any changes to my email address or mobile phone numbers.

Client or, if applicable, Substitute Decision Maker (SDM)/POA/Contact with Permission to Share Information acknowledgment and agreement:

I acknowledge that I have read and fully understand the risks, limitations, and conditions and instructions for use of electronic communication.

I consent to the conditions and will follow the instructions outlined. I acknowledge and understand that despite recommendations that encryption software be used as a security mechanism for electronic communications, these communications with Body Donation Program Staff are not encrypted.

Despite this, I agree to communicate with Body Donation Program Staff with a full understanding of the potential risks and waive any claims, damages, losses, or injury, which may arise as a result of such communication.

I acknowledge that either I, or Body Donation Program Staff, may at any time withdraw the option of communicating electronically, upon providing written notice. Any questions I had have been answered to my satisfaction.

Client/SDM/POA/Executor Name: _____

Date: _____

Client/SDM Signature: _____

Witness Signature: _____

Date: _____